



DEPARTMENT OF THE ARMY

ORGANIZATION
STREET ADDRESS
CITY STATE ZIP

Office Code

MONTH

MEMORANDUM FOR President, Quartermaster Regimental Honors Board

SUBJECT: Quartermaster Distinguished Unit of the Regiment Nomination for 123rd
Quartermaster Battalion, 99th Sustainment Brigade, 5th Infantry Division.

1. UNIT NAME:

2. RANK / GRADE:

3. MOS/SERIES:

4. UNIT:

5. DUTY POSITION:

6. INCLUSIVE DATE:

7. JUSTIFICATION:

8. The point of contact for this memorandum is the undersigned at at DSN 458-123-4567.

3 Encls

1. Letter of Nomination
2. Significant Contributions
3. Unit History

DAVE STEWART
LTC, LG
Commanding



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MEMORANDUM FOR President, Quartermaster Regimental Honors Board

SUBJECT: Letter of Nomination for the 2011 Quartermaster Distinguished Unit of the Regiment Nomination – 123rd Quartermaster Battalion, 99th Sustainment Brigade, 5th Infantry Division.

1. It is my distinct honor and privilege to nominate the 123rd Quartermaster Battalion for induction into the Quartermaster Distinguished Unit of the Regiment for the year 2011. The 123rd QM Battalion's distinguished record of contributions to the Quartermaster Corps warrants the unit's selection in this elite body of Quartermasters.
2. Achievements and Contributions Paragraph.
3. Last significant contribution or task in support of logistical operations.
4. Nominator's experience within the unit.
5. The point of contact for this memorandum is the undersigned at at DSN 458-123-4567.

DAVE STEWART
LTC, LG
Commanding



SIGNIFICANT CONTRIBUTIONS TO THE QUARTERMASTER CORPS



Nomination Packet for the Distinguished Unit of the Quartermaster Regiment 2011

123rd Quartermaster Battalion, 99th Sustainment Brigade, 5th Infantry Division

1. Introduction: Discuss task organization of the unit and size.
2. Discuss prior or current operations (unclassified) and the unit's significant impact on the operation in terms of quartermaster functions/logistical support.
3. Discuss companies' achievements / significant contributions to the Quartermaster Corps (i.e. service and support, unit supply, CSDP, etc.)
4. Discuss the unit's training in leader development with a focus on Quartermaster or support functions in support of the war fighter.
5. Discuss the unit's contributions as performed by the S4.
6. Discuss the "Way Ahead" that the unit plans to maintain and pursue in order to continue shaping support functions in the future.



UNIT HISTORY



Nomination Packet for the Distinguished Unit of the Quartermaster Regiment 2011

123rd Quartermaster Battalion, 99th Sustainment Brigade, 5th Infantry Division

123 rd Quartermaster Battalion	
Unit Patch	Unit Crest
<i>** Paste Unit Patch Here **</i>	<i>** Paste Unit Crest Here **</i>

Active: Activated (xxx) thru Present.

Type: Quartermaster Battalion (QM BN).

Role: Sustainment.

Size:

Part of: FORSCOM.

Motto:

Unit Decorations		
Award	Year	Notes
<i>Presidential Unit Citation</i>	<i>2003-2004</i>	<i>For service in Operation Desert Storm</i>

Campaign Streamers		
Conflict	Streamer	Year(s)
<i>Iraq War</i>	<i>Operation Iraqi Freedom</i>	<i>2003-2004</i>

Unit History: