

INFORMATION PAPER

ATSM-CES-OC
16 March 2010

SUBJECT: Prime Vendor Technical Panels

1. CONCLUSION: Technical Panels are convened by Defense Supply Center Philadelphia (DSCP) to assist in the selection of subsistence prime vendor contractors. Current total annual contract values exceed four billion dollars. DSCP develops the technical panel schedules based on contract renewal requirements.

2. Facts:

a. Subsistence Prime Vendor Contract technical panels are established by DSCP. Each panel has representatives from each customer/service on the contract. In addition, the contracting officer, contract specialist, and contract buyer from DSCP may join the panel.

b. JCCoE, CSPD provides DSCP with food service SME's to assist in the technical evaluation of offers received in response to their Requests for Proposals from the food distribution industry. These SMEs also ensure that Army feeding standards are maintained through product selection and delivery methods.

b. Site visits (inspections) are conducted at each offeror's warehouse and validate the claims of the vendors. Vendor service and quality history is evaluated as well as cost.

c. During these evaluations, oral presentations are delivered by potential vendors to verify the information received in the written proposals. Presentations by the vendors include corporate and past performance, customer service, quality control, small business support and DLA required mentoring agreements.

d. Technical panels must complete and document their findings and technically rank each firm. These findings are then provided to the responsible DSCP contracting officer.

3. THE WAY FORWARD:

JCCoE, CSPD will continue to partner with DSCP in the acquisition of subsistence through the provision of SME's to technical panels.

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