



# Reserve Component Subsistence System

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25-29 FEBRUARY 2008

*Army Center of Excellence, Subsistence*



# Purpose

- **Discuss Reserve Component Subsistence System**
- **Explain the Proper Procedure in Preparing the Forms**
- **Answer Questions**



# Reserve Component Subsistence System



- **Reference, AR 30-22, paragraph 3-30, The Army Food Program, & DA PAM 30-22, paragraphs 3-42, & Appendix F, Procedures for the Army Food Program**



# Reserve Component Subsistence System



- **Responsibilities**
  - **The Commander is responsible for initiating the DA Form 5913 and Identifying the number of SIK Soldiers**
  - **The Food Operation Sergeant will complete all documentation and forward it.**
  - **Only the responsible unit Commander is authorized to sign the initiating request**



# Completing the DA Form 5913 (Request)



- **1. Unit/Organization** Enter the number of **SIK** from the submitting unit under appropriate line (**ARNG** or **USAR**)
- **Under Supported Units** enter any unit requesting support that has supplied a **DA Form 5913**



STRENGTH AND FEEDER REPORT			
For use of this form, see DA PAM 30-22; the proponent agency is DCS, G4.			
1. UNIT/ORGANIZATION HHC, 734th CHEM BN		2. TO RSC/DRC/USPFO	
		3. DATE (YYYYMMDD) 20060208	
4. REPORT DATES (YYYYMMDD)		5. <input checked="" type="checkbox"/> REQUEST <input type="checkbox"/> REPORT	
		20060307      20060308	
6. PERSONNEL PRESENT FOR DUTY BY SERVICE COMPONENT			
U.S. ARMY (Active)			
U.S. AIR FORCE (Active)			
U.S. NAVY (Active)			
U.S. MARINES (Active)			
ARNG	125	125	
USAR			
7. SUPPORTED UNITS			
	75	75	
CO A, 734th Chem	60	60	
CO B, 734th Chem	40	40	
CO C, 734th Chem			
8. MEALS SOLD FOR CASH	12	9	
9. GRAND TOTAL	312	309	
10. REMARKS			
Remote Site Feeding      07 Mar      08 Mar			
Site #1 (75)- B (75)- D    Site #1 (75)- B    B A-Ration      B A-Ration			
Site #2 (60)- B (60)- D    Site #2 (60)- B    L MRE            L MRE			
Site #3 (40)- B (40)- D    Site #3 (40)- B    D A-Ration      D 0			
(MREs all lunch meals)			
11a. SIGNATURE		11b. RANK	11c. DATE (YYYYMMDD)
Richard N. Anderson		MAJ	20060208
DA FORM 5913, MAR 2006		DA FORM 5913-R, JUN 2002, IS OBSOLETE.	

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# Completing the DA Form 3034



## – Portions to Prepare

- **Perishable subsistence items enter quantity received by unit of issue**
- **Semi- Perishable subsistence items enter amount required in unit of issue**
- **The DA Form 3034 will also be prepared when UGR meals are used.**



# Completing the DA Form 3034



## – Perishable subsistence

- **All perishable subsistence must be prepared and served unless proper refrigeration/freezer permits retaining these items in inventory.**
- **When perishable subsistence received exceeds the amount required the actual amount received will be entered on the DA Form 3034**



# Completing the DA Form 3034



## – Semi-Perishable subsistence

- All Semi- perishable subsistence used to support the meal will be documented on DA Form 3034
- At the conclusion of the meal these items may be returned to stock IAW TB Med 530 and saved for future use





# Completing the DA Form 5914



- Meals drawn enter the total number of meals received
- Enter the numbers of meals issued to support the feeding requirements (total for meal period should reflect the “Grand Total” block of the DA Form 5913)
- Cum Bal reflects the total number of meals on-hand



# Completing the DA Form 5914 (cont)



- Person supported column equals the total number of SIK and cash meal payment
- Unit, Individual Activity column issued to indicates squad, platoon or company to which subsistence support was provided.
- Signature column individual will enter rank and signature
- Issued by column the person issuing will enter Rank last name and duty position.



# Completing the DA Form 5914 (cont)



- A separate DA Form 5914 will be maintained for each type ration
- The DA Form 5914 will be maintained monthly for IDT
- Separate set of records will be maintained for AT
- Any difference between the total meals received, and number of persons supported, will be identified in the remarks column
- The Commander will sign the Issued column if items listed as destroyed





RATION CONTROL SHEET									
For the use of this form, see DA PAM 30-22; the proponent agency is DCS, G4.									
2. UNIT HHC 734th Chem BN		3. TYPE OF RATION <input type="checkbox"/> UGR-HGS <input type="checkbox"/> UGR-A <input type="checkbox"/> MRE <input checked="" type="checkbox"/> OTHER   A-Rations (Breakfast)					4. PERIOD 200603		
a. DATE (YYYYMMDD)	b. MODULES DRAWN	c. MEALS DRAWN	d. MEALS RETURNED	e. MEALS ISSUED	f. CUM BAL MEALS ON HAND	g. NO. OF PERSONS SUPPORTED	h. UNIT, INDIVIDUAL ACTIVITY ISSUED TO	i. SIGNATURE OF INDIVIDUAL RECEIVING MEAL	j. ISSUED BY
20060307		621			621			SFC Henry Lee, FOS	
20060307				312	309	131	HHC 734th Chem BN	SSG Tim Jones	SSG Lee, FOS
20060307						75	CO A 734th Chem BN	1SG Jesse Williams	SSG Lee, FOS
20060307						60	CO B 734th Chem BN	SFC Scott Anderson	SSG Lee, FOS
20060307						40	CO C 734th Chem BN	SFC Carlton Coon	SSG Lee, FOS
20060308				309	0	139	HHC 734th Chem BN	SSG Tim Jones	SSG Lee, FOS
20060308						75	CO A 734th Chem BN	1SG Jesse Williams	SSG Lee, FOS
20060308						60	CO B 734th Chem BN	SFC Scott Anderson	SSG Lee, FOS
20060308						40	CO C 734th Chem BN	SFC Carlton Coon	SSG Lee, FOS
5. REMARKS							6a. REVIEWED BY		
*07 Mar, 6 cash meal failed to eat, discard 6 meals							1LT Lawson, FSO		
*08 Mar, 5 unanticipated cash meals sold							6b. DATE (YYYYMMDD)		
							20060308		

DA FORM 5914, JUL 2002

REPLACES DA FORM 5614-R, JUN 1989, AND DA FORM 5309-R, AUG 1984.

(36P) (1) (1)

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# Completing the DA Form 5913 (Report)



- **The Unit preparing the report will enter the number of SIK personnel being paid as reflected on DA Form 1379**
- **For supported units the number of SIK requiring subsistence from the requesting DA Form 5913**
- **Meals sold for cash total number from DD Form 1544**



STRENGTH AND FEEDER REPORT			
For use of this form, see DA PAM 30-22: the proponent agency is DCS, G4.			
1. UNIT/ORGANIZATION IHC, 734th CHEM BN	2. TO RSC/DRC/USPFO		3. DATE (YYYYMMDD) 20060308
4. REPORT DATES (YYYYMMDD)	20060307	20060308	5. <input type="checkbox"/> REQUEST <input checked="" type="checkbox"/> REPORT
6. PERSONNEL PRESENT FOR DUTY BY SERVICE COMPONENT			
U.S. ARMY (Active)			
U.S. AIR FORCE (Active)			
U.S. NAVY (Active)			
U.S. MARINES (Active)			
ARNG	125	125	
USAR			
7. SUPPORTED UNITS			
CO A, 734th Chem	75	75	
CO B, 734th Chem	60	60	
CO A, 734th Chem	40	40	
8. MEALS SOLD FOR CASH	6	14	
9. GRAND TOTAL	306	314	
10. REMARKS			
* 07 Mar, 6 cash meals failed to eat, discard 6 meals * 08 Mar, 5 unanticipated cash meals sold <div style="text-align: center;">             Meals sold for cash              07 Mar 06    08 Mar 06              B 2            B 14              L 1            L 0              D 3            D 3           </div>			
11a. SIGNATURE Richard N. Anderson	11b. RANK MAJ	11c. DATE (YYYYMMDD) 20060308	

DA FORM 5913, MAR 2006

DA FORM 5913-R, JUL 2002. IS OBSOLETE.

AFD Y1.0013

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# Review of Dining Facility Accounts



- An annual review of IDT and AT records will be conducted within 6 months following the end of the fiscal year (1 April)
- Reviews will be conducted by a qualified food advisor (922A/92G) or enlisted supervisor (SGM, MSG, SFC) of the next higher headquarters of the unit or organization operating the dining facility



# RCSS Conclusion



- Inventory will be maintained during both IDT and AT
- Account Status – There is **NO FORMAL ACCOUNT STATUS IN EITHER MEASL OR DOLLARS**
- Signature headcount – There is no requirement
- Cash Meals – Officers and AGRs must reimburse the government for meals provided



# RCSS Conclusion (cont)



- Reports - The FOS will prepare a final report on the DA Form 5913 at the conclusion of IDT or AT assembly
- Holiday Meals – One is authorized during Thanksgiving/Christmas holiday period and one for the Army Birthday



# Questions?

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