



# Joint Culinary Center of Excellence (JCCoE)



**WELCOME**

**RESERVE COMPONENT**

**INTER-SERVICE SUPPORT AGREEMENT**

**BRIEFING**

**17 JUNE 2010**



# PURPOSE

The purpose of this brief is to inform those who don't know and re-emphasize to those who do, that they are authorized and expected to provide support (upon request) to external DOD agencies; identify the different agencies authorized to be supported; discuss and provide examples on how to properly establish a support relationship (MOA/MOU); and the reimbursement process for services provided above and beyond the support agreement i.e. cost associated with contract operations.



# AGENDA



- **DEFINITION**
- **AUTHORITY**
- **HOW TO ESTABLISH**
- **SUPPORT SERVICES**
- **AGENCIES SUPPORTED**
- **REIMBURSTMENTS**



# DEFINITION

**DODI 4000.19, Aug. 9, 95**

**4.3. Interservice Support.** DoD activities shall provide requested support to other DoD activities when the head of the requesting activity determines it would be in the best interest of the United States Government, and the head of the supplying activity determines capabilities exist to provide the support without jeopardizing assigned missions. These determinations are signified by signing a support agreement (blocks 8 and 9 on DD form 1144) -- no further written determinations are required for agreements between DoD activities. The quality of support services provided to other DoD activities shall be equivalent to the quality of support the supplier furnishes to its own mission, unless otherwise requested or approved by the receiver. DoD activities may request support from other DoD activities when in-house capabilities do not exist, or when support can be obtained more efficiently or effectively from other existing DoD capabilities.



# AUTHORITY

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Department of Defense  
**INSTRUCTION**

NUMBER 4000.19  
August 9, 1995

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ASD(ES)

SUBJECT: Interservice and Intragovernmental Support

References: (a) DoD Instruction 4000.19, "Interservice, Interdepartmental, and Interagency Support" April 15, 1992 (hereby canceled)  
(b) DoD Directive 3210.6, "Defense Grant and Agreement Regulatory System" February 27, 1995  
(c) DoD Directive 5530.3, "International Agreements," June 11, 1987  
(d) DoD Instruction 4100.33, "Commercial Activities Program Procedures," September 9, 1985  
(e) through (n), see enclosure 1

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# HOW TO ESTABLISH



**DODI 4000.19, Aug. 9, 95**

## **E2. ENCLOSURE 2, DEFINITIONS**

**E2.1.10.** Memorandum of Agreement (MOA). Memorandums that define general areas of conditional agreement between two or more parties -- what one party does depends on what the other party does (e.g., one party agrees to provide support if the other party provides the materials). MOAs that establish responsibilities for providing recurring reimbursable support should be supplemented with support agreements that define the support, basis for reimbursement for each category of support, the billing and payment process, and other terms and conditions of the agreement.

**E2.1.11.** Memorandum of Understanding (MOU). Memorandums that define general areas of understanding between two or more parties -- explains what each party plans to do; however, what each party does is not dependent on what the other party does (e.g., does not require reimbursement or other support from receiver).



# SUPPORT SERVICES



**DODI 4000.19, Aug. 9, 95**

## **E6. ENCLOSURE 6, SUPPORT CATEGORIES**

### **E6.1.4.8. Common Use Facility Construction, Operations, Maintenance, and Repair.**

Includes construction, alteration, operation, maintenance, and repair of common use infrastructure (e.g., roads, grounds, surfaced areas, structures, real property and installed equipment). Also includes common benefit signs, energy consumption, snow removal, street cleaning, and installation beautification projects. (customarily non-reimbursable)

**E6.1.4.25. Food Service.** Includes preparation and service of food to authorized personnel, and related dining facilities operations. (customarily non-reimbursable)

**E6.1.4.34. Mobilization Support.** Includes planning, provisioning, and support for mobilization of Active, Reserve, and Guard forces. (Customarily non-reimbursable)



# SUPPORT AGENCIES

DODI 4000.19, Aug. 9, 95

**E2.1.8. Interservice Support.** Support provided by one DoD activity to a DoD activity of another Military Service, Defense Agency, Unified Combatant Command, Army Reserves, Navy Reserves, Air Force Reserves, Marine Corps Reserves, Air National Guard, or Field Activity.

**DOD Financial Management Regulation Volume 12 Chapter 19**

**190305. Members of Youth Groups** This category consist of members of organized nonprofit youth groups sponsored at the national or local level (i.e.) JROTC, ROTC, Boys & Girls Scouts.



# REIMBURSTMENT

DODI 4000.19, Aug. 9, 95

**4.6. Reimbursement.** Interservice and intragovernmental support is reimbursable to the extent that provision of the specified support for a receiver increases the support supplier's direct costs (i.e., incremental direct cost). Costs associated with common use infrastructure are non-reimbursable, except for support provided solely for the benefit of one or more tenants. **Support costs that are charged to a support receiver (i.e., reimbursable cost) must be measurable and directly attributable to the receiver.** Indirect costs will not be included in reimbursement charges, except those included in stabilized rates charged for Defense Business Operations Fund (DBOF) mission products and services. Suppliers of interservice and intragovernmental support are permitted to waive reimbursement from receivers who use or benefit from available support without appreciably increasing the supplier's costs (i.e., revenues would be less than the anticipated expense of billing and disbursing funds).



# REIMBURSTMENT

## Methods

### **Preferred method:**

G - eneral  
F - unds  
E - nterprise  
B - usiness  
S - ystem

### **Second Preferred method:**

F - unding  
A - uthorization  
D - ocument  
DFAS Form 1323

### **Least Preferred method:**

M - ilitary  
I - nterdepartmental  
P - urchase  
R - equest  
DOD Form 448



**END OF THE DAY !**

JCCoE

*Warrior Logisticians*



***THANK YOU ALL***

***FOR ALL YOU***

***DO !***