

# Aerial Delivery and Materiel Officer

## Course Scope:

Airdrop Planning, leadership, supervision, and management skills required for inspecting, packing, rigging, recovering, storing, and maintaining air item equipment.

## Special Instructions:

**All Officers must be a graduate of the Basic Airborne Course and QM Basic Officer Logistics Course (BOLC).**

**Students must bring their DD Form 93/SGLI, Orders, Basic Airborne Course Certificate and DA FORM 1307 (Individual Jump Records). If a student has a serviceable Advanced Combat Helmet (ACH) they may bring it or one will be issued during the Airborne Operation.**

Sending organizations will ensure that students have a confirmed "R" reservation training seat in the Army Training Requirements and Resources System (ATTRS) before funding is committed for TDY travel. Those in a "W" reservation status do not have a confirmed training seat and may not commence travel unless the ATTRS "W" converts to an "R". It is imperative that training managers at all levels monitor ATTRS to ensure confirmed reservations are cancelled, if appropriate, to allow those in a wait status to acquire a confirmed training seat reservation.

## Reporting Instructions :

During severe weather please call the Fort Lee Hotline for weather updates or Post closures: 804-765-2679 or DSN 539-2679.

All officers must report to the Auditorium (Room 104) at 0830hrs in Bldg 6025, 710 Adams Avenue, Fort Lee, VA 23801. If the report date is on the weekend, the student will report on the first working day of the week.

Any questions on the course should be directed to the Instructional Division at (804) 734-4794/4724, DSN: 687-

## Lodging:

TDY students should contact FT Lee Lodging at 1-800-403-8533 or the Army Lodging Success Central Reservation Center at 1-866-363-5771 to secure lodging. Each student's command is responsible for funding the cost of lodging and meals. Additional information for Ft Lee Lodging can be found on the Ft Lee homepage under Public Affairs ([www.lee.army.mil/pao/family.htm](http://www.lee.army.mil/pao/family.htm))  
<http://www.lee.army.mil/pao/family.htm>).

**Transportation:**

Government transportation is not available either on or off base. Units/individuals should plan to have a rental vehicle for the week. In and around mileage if approved by order issuing authority is limited to 5 miles per day if housed on post 24 miles per day if housed off post"

**Uniform Requirements:**

Personnel will wear ABU'S/ACU'S/Utility Uniform or Flight Suits (if authorized). All personnel will wear uniform IAW Service Directives.

**FY 13 Resident Course Schedule**

**(Enroll in ATRRS to attend these courses)**

Class	Report Date	Start Date	End Date	Address	City	State	Zip
001	14 Oct 2012	15 Oct 2012	21 Nov 2012	710 A AVE BLDG 6205 RM 104	FORT LEE	VA	23801
002	27 Jan 2013	28 Jan 2013	07 Mar 2013	710 A AVE BLDG 6205 RM 104	FORT LEE	VA	23801
501	04 Apr 2013	05 Apr 2013	14 May 2013	710 A AVE BLDG 6205 RM 104	FORT LEE	VA	23801
502	08 Jul 2013	08 Jul 2013	14 Aug 2013	710 A AVE BLDG 6205 RM 104	FORT LEE	VA	23801
503	13 Sep 2013	13 Sep 2013	23 Oct 2013	710 A AVE BLDG 6205 RM 104	FORT LEE	VA	23801
504	26 Sep 2013	26 Sep 2013	05 Nov 2013	710 A AVE BLDG 6205 RM 104	FORT LEE	VA	23801

## FY 14 Resident Course Schedule

**(Enroll in ATRRS to attend these courses)**

Class	Report Date	Start Date	End Date	Address	City	State	Zip
001	06 Oct 2013	07 Oct 2013	15 Nov 2013	710 A AVE BLDG 6205 RM 104	FORT LEE	VA	23801
002	05 Jan 2014	06 Jan 2014	13 Feb 2014	710 A AVE BLDG 6205 RM 104	FORT LEE	VA	23801
003	02 Mar 2014	03 Mar 2014	09 Apr 2014	710 A AVE BLDG 6205 RM 104	FORT LEE	VA	23801
004	27 Apr 2014	28 Apr 2014	05 Jun 2014	710 A AVE BLDG 6205 RM 104	FORT LEE	VA	23801
005	07 Jul 2014	08 Jul 2014	14 Aug 2014	710 A AVE BLDG 6205 RM 104	FORT LEE	VA	23801
006	07 Sep 2014	08 Sep 2014	16 Oct 2014	710 A AVE BLDG 6205 RM 104	FORT LEE	VA	23801

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