



ACES

Army Center of Excellence, Subsistence



The Army Food Service Management Information System - AFMIS -

Equipment Replacement Process

“Making the system work for you.”

Lesson One



Automation



Budgeting



Time Management



Presentation Created By:
AFMIS Training Department,
ACES
734-3373
www.quartermaster.army.mil/aces

Equipment Replacement Process

Step One: Beginning The Process

- **DA Form 3988 and pertinent information.**
 - ✓ LIN, NSN, Nomenclature, etc...
- **Supply and PBO Coordination.**
 - ✓ Line Item Numbers - LIN
- **Installation Food Advisor Coordination.**
 - ✓ As much information as possible
- **Dining Facility Verify Records - AFMIS.**
 - ✓ NSN - LIN



Food Operations Sergeant verifies ability to enter records into AFMIS by: NSN and LIN. DO NOT SAVE!!!

Food Opns Sergeant



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Equipment Replacement Process

Step One: Situations – DFO Verification

- **Situation 1 – Other Equipment**
 - ✓ No Line Item listed.
- **Situation 2 - NSN**
 - ✓ Cannot enter NSN – Can enter LIN
- **Situation 3**
 - ✓ Cannot enter LIN
- **Situation 4**
 - ✓ CAN enter NSN & LIN



Forward DA Form 3988. Attach memo indicating results of DFO entry verification.

(Refer to Lesson Guide for full descriptions.)

Food Opns Sergeant



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Equipment Replacement Process

Step Two: Verify equipment – CTA 50-909

- Accessing Force Management Support Agency.
 - ✓ WebTAADS
- Viewing CTA 50-909.
 - ✓ By Basis of Issue and LIN
- Viewing Authorizations and Allowances.
 - ✓ By Basis of Issue



CTA 50-909 Web Tool. (Also available: CTA 50-970)

Food Program Manager



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Equipment Replacement Process

Step Two: Example Tools – WebTAADS

50-999	Table	LIN	Nomenclature (Key Word)
Notes	13) Dining Facilities Kitchen Area		
Item Listing for CTA(50-999) Table(13) LIN() Nomenclature()			
LIN	Nomenclature		
91912N	COOKER STEAM: VERTICAL GAS HEATED (NSN 7310-01-031-0888) (0786)		
95157N	MEAT SLICING MACHINE: ELEC TABLE TYPE MAN FED 40 SLICES PER MIN		
96147N	OVEN MICROWAVE: COMMERCIAL TYPE SIZE AA 500-600-700 WATTS		
99657N	VEGETABLE CUTTING AND SLICING MACHINE: ELECT TYPE 2 (USED WITH LIN U94400)		
B12331	BOWL FOOD MIXING: W/O COVER		
C09640	COOKER STEAM: ELECTRIC/GAS/STEAM HEAT SGL/MUL COMP OPT CAP		
C09940	COOKER STEAM: ELEC SELF-CONTAINED		
C10060	COOKER STEAM: STEAM HEATED SINGL OR MULTI-COMPARTMNT OPTNL CAPAC		
C14929	COOKER STEAM: GAS LIQUID PETROLEUM/NATURAL SELF-CONTAINED STM GEN (0686)		
C45066	CABINET DOUGH PROOFING: W/HUMID 24 1/2 W 34D 78H 18 PAN CAP		
O20107	DISPENSER PANCAKE: ALUM/SS PORT CONTR HOPPER MULT DIAL SETTINGS		
F84071	FOOD CUTTING AND MIXING MACHINE: CUT AND MIX SIMULTANEOUSLY		
G38605	DOUGH DIVIDER ROLL HAND OPERATED: 21W 18D 26H IN TYPE 1		
G38822	DOUGH DIVIDING AND ROUNDING MACHINE ROLL: TYPE II		
G41699	DOUGH ROLLING MACHINE PIE: ELECTRIC FLOOR MTD		
H47424	FILTER COOKING OIL: 50 LB CAPACITY W/COMPOUND CASTER MOUNTED TY 2		
H63823	FOOD CUTTER ELEC: W/HUB AND ATTACHMENTS BENCH OR TABLE MOUNTED		
H83825	FOOD CUTTER ELEC: W/O HUB AND ATTACHMENTS BENCH OR TABLE MOUNTED		

(Sample – LIN List)

CTA:50-999		Items:J0359T									
Table Number:13		Table Name:Dining Facilities Kitchen Area									
Item	Notes/Basis Of Issue	Unit	Fac.								
			Design								
		OF	Cap.								
		88	81	151	251	401	551	1001	1501	2001	2200
J0359T	RYER DEEP FAT: ELECTRIC STAND MODEL 60 LB CAP W/CASTERS	EA									
	-PER KITCHEN AREA (A) (D)		1	2	2	-	-	-	-	-	-
	-PER KITCHEN AREA (E)		-	2	2	-	-	-	-	-	-
	-PER KITCHEN AREA (F)		-	-	2	-	-	-	-	-	-
OR											
J04100	RYER DEEP FAT: GAS LIQUID PETROLEUM/NATURAL W/QUICK DISCONNECT	EA									
	-PER KITCHEN AREA (A) (D)		1	2	2	-	-	-	-	-	-
	-PER KITCHEN AREA (E)		-	2	2	-	-	-	-	-	-
	-PER KITCHEN AREA (F)		-	-	2	-	-	-	-	-	-
OR											
J03380	RYER DEEP FAT: ELECTRIC FLOOR MOUNTED 60 LB CAP PER HOUR	EA									
	-PER KITCHEN AREA (A) (D)		1	2	2	-	-	-	-	-	-
	-PER KITCHEN AREA (E)		-	2	2	-	-	-	-	-	-
	-PER KITCHEN AREA (F)		-	-	2	-	-	-	-	-	-

(Sample – Allowances)

Who should have Access? – Personnel responsible for Equipment Replacement Management



ACES

Equipment Replacement Process

Food Program Manager

Step Three: Access to Equipment Records

- Required: LIN on CTA 50-909 and in AFMIS.
- Verify Dining Facility Building Numbers.
 - ✓ Must be assigned
- Files are Saved by Building Number.
 - ✓ No building number – records are saved to a blank file



Check Equipment Record Access when a Dining Facility cannot “find” records they entered.



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Equipment Replacement Process

Food Program Manager

IFA Options Screen

```
IFA OPTIONS: _ A B C D E F X
Management Information Reports
DATE: 15 Mar 96      INSTALLATION FOOD ADVISOR COMMAND MENU      AJK-161
----- Press F8 for Help -----
OPTION CODE  RING MENU SELECTION OPTIONS
      A      MANAGEMENT INFORMATION REPORTS
      B      MANAGEMENT INFORMATION INQUIRIES
      C      INSTALLATION FILE MAINTENANCE
      D      DATA CONVERSION
      E      EQUIPMENT REPLACEMENT PROCESS
      F      RANDOM SURVEY PROCESS
      X      SIGN OFF IFA SUBSYSTEM
SELECT DESIRED PROCESS BY ENTERING APPROPRIATE RING MENU OPTION CODE:
```

Begin by selecting Equipment Replacement Process.



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Equipment Replacement Process

Equipment Replacement Options

```
Equipment Replacement Program: A B R X
Update authorization, catalog, inventory, and inflation data
DATE: 15 Mar 96          EQUIPMENT REPLACEMENT PROGRAM MENU          AJK-182
----- Press F8 for Help -----

      OPTION CODE  RING MENU SELECTION OPTIONS
          A          FILE MAINTENANCE MENU
          B          REPORTS MENU
          R          RETURN TO IFA COMMAND MENU
          X          EXIT FROM IFA PROCESSING

SELECT DESIRED PROCESS BY ENTERING APPROPRIATE RING MENU OPTION CODE:
```

Next, Select the File Maintenance Menu Option.



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Food Program Manager

Equipment Replacement Process

Food Program Manager

File Maintenance

```
Equipment Replacement File Maintenance: A B C D R X
Update NSN - LIN cross-reference and equipment life expectancy
DATE: 10 Mar 96      EQUIPMENT REPLACEMENT FILE MAINTENANCE MENU      AJK-152
----- Press F8 for Help -----
OPTION CODE      DESCRIPTION      OPTION CODE      DESCRIPTION
A      NSN / LIFE EXPECTANCY      R      RETURN TO EQUIPMENT
      INVENTORY      REPLACEMENT PROGRAM MENU
B      DINING FACILITY DESIGN
      SPECIFICATIONS      X      EXIT FROM IPA PROCESSING
C      EQUIPMENT RECORD ACCESS
D
SELECT DESIRED PROCESS BY ENTERING APPROPRIATE RING MENU OPTION CODE:
```

Your next Selection is Equipment Record Access.



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Equipment Replacement Process

Food Program Manager

Equipment Access

```
EQUIPMENT RECORD ACCESS: A B R X
Enter building numbers for on-line dining facilities.
DATE: 15 Mar 96          EQUIPMENT RECORD ACCESS          AJK-040
----- Press F8 for Help -----
      OPTION CODE      RING MENU SELECTION OPTIONS
          A             UPDATE ACCESS TO EQUIPMENT RECORDS
          B             PRINT ON-LINE TENANT REPORT
          R             RETURN TO EQUIPMENT REPLACEMENT FILE
                       MAINTENANCE MENU
          X             EXIT FROM IFA PROCESSING
SELECT DESIRED PROCESS BY ENTERING APPROPRIATE RING MENU OPTION CODE:
```

- To print a list of Dining Facilities with their associated Building Numbers, Select Print On-Line Tenant Report.
- To Update these records or to verify Access, Select Update Access to Equipment Records.



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Equipment Replacement Process

Food Program Manager

Update Equipment Access

DATE: 15 Mar 96

AJK-148

UPDATE ACCESS TO DINING FACILITY EQUIPMENT RECORDS

DINING FACILITY NAME	ACTIVITY CODE	BUILDING NUMBERS	
		OLD	NEW
1/11TH INF BN	111INF	11100	
1/15TH INF BN	115INF	11500	
1/16TH INF BN	116INF	11600	
1/21ST INF BN	121INF	12100	
1/28 INF BN	128INF	12800	
1/31ST INF BN	131INF	13100	
1/34 INF BN	134INF	13400	
1/41ST INF BN	141ORD	14100	
1/61ST INF BN	161INF	16100	

F3 - scroll forward, F4 - scroll back, Esc - save, Del - interrupt

- The Dining Facility Name and Activity Code are assigned by the SA.
- Ensure Dining Facilities have a Building Number Assigned.



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Equipment Replacement Process

Step Four: - Assigning NSN/Life Expectancy

- **IFA Coordination and Support.**
 - ✓ NSNs and Life Expectancies
 - ✓ Prime Vendor Equipment Program

- **Dining Facility Records - Adding.**
 - ✓ Without NSN assigned – enter Life Expectancy
 - ✓ With NSN assigned – Life Expectancy assigned

- **Print NSN Catalog Report if needed.**
 - ✓ Reports Menu



To ensure accurate records, Dining Facilities should enter equipment AFTER a NSN is assigned to a LIN.



ACES

Equipment Replacement Process

Food Program Manager

IFA Options Screen

```
IFA OPTIONS: _ A B C D E F X
Management Information Reports
DATE: 15 Mar 96      INSTALLATION FOOD ADVISOR COMMAND MENU      AJK-161
----- Press F8 for Help -----
OPTION CODE  RING MENU SELECTION OPTIONS
      A      MANAGEMENT INFORMATION REPORTS
      B      MANAGEMENT INFORMATION INQUIRIES
      C      INSTALLATION FILE MAINTENANCE
      D      DATA CONVERSION
      E      EQUIPMENT REPLACEMENT PROCESS
      F      RANDOM SURVEY PROCESS
      X      SIGN OFF IFA SUBSYSTEM
SELECT DESIRED PROCESS BY ENTERING APPROPRIATE RING MENU OPTION CODE:
```

Begin by selecting Equipment Replacement Process.



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Equipment Replacement Process

Equipment Replacement Options

```
Equipment Replacement Program:  A B R X
Update authorization, catalog, inventory, and inflation data
DATE: 15 Mar 96           EQUIPMENT REPLACEMENT PROGRAM MENU           AJK-182
----- Press F8 for Help -----

      OPTION CODE  RING MENU SELECTION OPTIONS
          A          FILE MAINTENANCE MENU
          B          REPORTS MENU
          R          RETURN TO IFA COMMAND MENU
          X          EXIT FROM IFA PROCESSING

SELECT DESIRED PROCESS BY ENTERING APPROPRIATE RING MENU OPTION CODE:
```

Next, Select the File Maintenance Menu Option.
Optional: To print the NSN Catalog Report, select Reports Menu.



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Food Program Manager

Equipment Replacement Process

Food Program Manager

File Maintenance

```
Equipment Replacement File Maintenance:  A B C D R X
Update NSN - LIN cross-reference and equipment life expectancy
DATE: 10 Mar 96      EQUIPMENT REPLACEMENT FILE MAINTENANCE MENU      AJK-152
----- Press F8 for Help -----
OPTION CODE      DESCRIPTION      OPTION CODE      DESCRIPTION
  A      NSN / LIFE EXPECTANCY      R      RETURN TO EQUIPMENT
  B      INVENTORY      REPLACEMENT PROGRAM MENU
  C      DINING FACILITY DESIGN
      SPECIFICATIONS      X      EXIT FROM IPA PROCESSING
  D      EQUIPMENT RECORD ACCESS

SELECT DESIRED PROCESS BY ENTERING APPROPRIATE RING MENU OPTION CODE:
```

Your next Selection is NSN / Life Expectancy.



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Equipment Replacement Process

Food Program Manager

Life Expectancy - LIN

DATE: 15 Mar 96 UPDATE NSN / LIFE EXPECTANCY AJK-220

LINE ITEM NUMBER: -

ITEM NAME:

NATIONAL STOCK NUMBER			LIFE EXPECTANCY (YEARS)
-	-	-	
-	-	-	
-	-	-	
-	-	-	
-	-	-	
-	-	-	

F1 Key Insert Record F2 Key Delete Record F3 Key Scroll Forward
F4 Key Scroll Backward Esc Key Save and Continue DEL Key Interrupt

Enter in the Line Item Number.
(On CTA 50-909 and in AFMIS)



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Equipment Replacement Process

Food Program Manager

Life Expectancy - NSN

```
DATE: 15 Mar 96                UPDATE NSN / LIFE EXPECTANCY                AJK-220
LINE ITEM NUMBER:  ABC123
ITEM NAME:         COMBI OVEN WITH
                  SOLAR WARMING TRAY

                        NATIONAL STOCK NUMBER                LIFE EXPECTANCY
                                                                (YEARS)
                  1111 - 12 - 345 - 5678                50
                  - - - - -
                  - - - - -
                  - - - - -
                  - - - - -
                  - - - - -

F1 Key Insert Record    F2 Key Delete Record    F3 Key Scroll Forward
F4 Key Scroll Backward  Esc Key Save and Continue  DEL Key Interrupt
```

- Enter in the National Stock Number – if needed.
- Enter in Life Expectancy – if needed.



ACES

Army Center of Excellence, Subsistence
www.quartermaster.army.mil/aces

The Army Food Service Management Information System

Equipment Replacement Process

Conclusion - Setting Up Equipment Replacement Records

- **Food Operations Sergeant (FOS) Responsibilities.**
 - ✓ Reporting Equipment – DA Form 3988.
 - ✓ Verify Equipment can be entered.
 - ✓ Accurate records – effective communication.

- **Web Tools – Force Management Support Agency.**
 - ✓ CTA 50-909
 - ✓ Authorizations and Allowances

- **Records Access.**
 - ✓ Building Numbers and Account Code
 - ✓ Building Numbers and Files

- **Adding/Updating - NSNs and Life Expectancy.**
 - ✓ Assigned to each LIN
 - ✓ Life Expectancy Associated with NSN





ACES

Army Center of Excellence, Subsistence



The Army Food Service Management Information System - AFMIS -

Equipment Replacement Process

“Making the system work for you.”

End of Lesson One



Automation



Budgeting



Time Management



Presentation Created By:
AFMIS Training Department,
ACES
734-3373
www.quartermaster.army.mil/aces